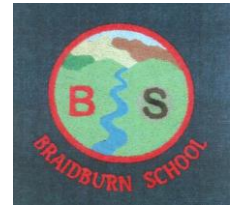


# Braidburn Parent Council



## Office Bearers:

**Chairperson:** Kirsty Watt

**Vice Chair:** Gail Morris

**Secretary:** Lesley Munro

**Treasurer:** Claire O'Connor

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## **Minutes of Braidburn Parent Council**

**Date of Meeting – Monday 6 September 2021**

### **Present at Meeting**

GM Parent

LMcD Parent

LM Parent

SB Parent

CA Parent

SC Parent

CW Braidburn School

BW Braidburn School

CM Braidburn School

LL Braidburn School

AG City of Edinburgh Council

### **1. Welcome and Apologies**

Apologies were received from KW, C O'C, AB, ST, EF, AN, MC, LF, KG.

NB was unable to join the meeting due to a connection problem.

### **2. Approval of previous minutes**

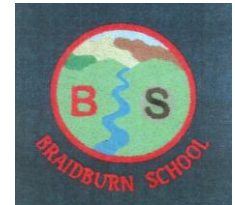
GM proposed that the minutes were approved and LM seconded this.

### **3. Data Protection & Class List**

GM will pass the details of the key person at Class List's head office to LM to allow LM to add Class List T&Cs to our data protection statement and to work out how we update Class List for the new session.

Action LM

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## **4. Updates from Connect – online meetings and insurance documents**

LM informed the meeting that she had received new insurance documents from CONNECT. Any member of the Parent Council can view these documents by creating their own sign on at the CONNECT website. Main change is that any PVGs that are required are now done through Volunteer Edinburgh. CONNECT also plan to update their constitution with reference to running meetings on line. LM will ask CONNECT to share the wording of their update so that the Parent Council can decide at the next AGM if we should follow suit. Action LM

## **5. COVID communication**

CW confirmed that staff and learners were still operating in bubbles. The bubbles are wider now in classes of 3s in secondary, i.e., S1-S3 and S4-S5. COVID case numbers are reported to the council. Letters to parents/carers from the school regarding COVID outbreaks are issued as required 7 days a week. Those shielding have had risk assessments. Meetings are conducted with Health Protection Scotland and they are happy that the approach taken by the school is appropriate for our setting. GM asked if the appropriate information regarding number of cases, etc. can be shared with parents/carers so that they can decide if their learner should be kept at home, especially if they are not vaccinated.

## **6. Transport**

The issue of transport was raised as some parent/carers in Edinburgh had issues with transport due to contracts being cancelled at the last minute. Fortunately, this did not affect Braidburn School. CW informed the meeting that there are now fewer busses in the car park so this is making a big difference. The school now has ES acting in a transport liaison role. She has an overview of the transport provided and who is on what route.

## **7. Playscheme**

Playscheme operated in the summer on a reduced basis. Those learners who attended had a positive experience.

## **8. Braidburn Parent Council Matters**

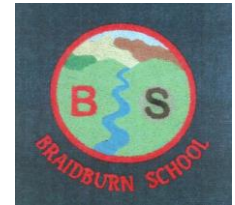
### **8.1 Edinburgh Parent Council Network**

It was confirmed at this meeting that the post of Transition Officer had been approved and would be advertised shortly both internally and externally.

### **8.2 Special Schools City Wide Localities Meetings**

Next meeting is due to be held 23/09/21.

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## **8.3 CCWP update**

Next meeting is due to be held 22/09/21.

## **8.4 Finance update**

An update shall be given at our next meeting.

## **9. Headteacher's update**

Copy of this is attached. Highlights include: meet the Teacher meetings to be held by phone over the next few weeks; senior phase options will be issued soon so that work can begin after the October break; there are currently 7 PSA vacancies. Additionally, LL will shortly be leaving her post as Deputy Head Teacher. The Parent Council thanked her for her hard work and wished her well in her new role.

## **10. Friends of Braidburn update**

No recent meeting has been held. A generous donation has been received from Edinburgh Academy in remembrance of one of our learners. FOBS plan to involve the learner's family in deciding on how the funds could be utilised.

## **11. Confirmation of dates of meetings in 2021**

Dates of future Special School meetings and locality meetings were shared. A date needs to be decided upon for our AGM.

## **12. AOB**

CW asked if it could be made clearer if the parent run Face Book page was a dedicated Parent Council page or an informal page. GM agreed that the page would be better moderated by the Admin Team going forward.

CW informed the team that the Parent Room would soon be able to be used again. Plans are to develop the room more as a Community Room. The Parent Council were asked if they could provide some items to make the room more homely, i.e., mugs, cushions, etc. Action LM GM GM was asked to provide Board Maker training to staff and parents, which she is happy to do.